

**MINUTES OF ALICE HOUSE HOSPICE'S ANNUAL GENERAL MEETING HELD ON THURSDAY 26 SEPTEMBER 2019 AT 7.30 P.M. IN ALICE HOUSE HOSPICE, ALICE HOUSE, WELLS AVENUE, HARTLEPOOL, TS24 9DA**

**PRESENT**

<b>Trustees</b>	<b>Members</b>	<b>Volunteers</b>	<b>Staff</b>	<b>Other</b>
Barber, Annaliese Jones, Lorna Jones King, Paul Marshall, Ruby Priestman, Ray	Charlton, Keith Donovan, Margaret Wrenn, Margaret	Berry, Lesley Coultas, Michael Fleetham, Stephen George, Ryan Gilhesphy, Irene Greenwell, Sue Scott, Dot	Alderson, Jemma Bell, Nicola Britten, Mark Britten, Sandra Crone, Alex Dunn, Jan Emerson, Alison Forbes, Janice Gibson, Karen Grocott, Jan Haggan, Nicola Hall, Jen Hall, Stephanie Hall, Sue Hildreth, Greg Hildreth, Julie Howie, Demi Ingledeew, Liz Jones, Andy Jones, Tammy McCann, Grace McIver, Paula McLaughlin, Melanie Radcliffe, Jo Shepherd, Julie Smith, Barry Stoddart, Jackie Taylor, Claire Tucker, Judith Winwood, Nicola Witherley, Karen Woodall, Tracy	Armstrong, Claire Barnes, A Barnes, O Barnes, L Holbrook, Gillian Holbrook, Phil Linighan, Niamh Metcalf, Margaret Smith, Emma Willis, Ian

## 1.0 **APOLOGIES**

These were received from:

<b>Trustees</b>	<b>Members</b>	<b>Volunteers</b>	<b>Staff</b>	<b>Guild of Patrons</b>	<b>Other</b>
Ainslie, Jim Martin, Karen Regan, Joanne	Levinson, Martin Lindridge, Norman Nellis, Jean Newburry, George Rumney, Kay Welch, Freda	Allen, John Armstrong, Margaret Armstrong, Vasti Bowes, Margaret Coverdale, Margaret Crone, Yvonne Devanney, Patricia Dorrian, Andrew Ewen, June Grint, Irene Higgins, Liz Horner, Elaine Jeffries, Margaret Kealy, James Ness, Christine Rogers, Mandy Richardson, Mandy Wetherill, Carol	Dignen, Cheryl Fidler, Holly Robinson, Laura Sanderson, Emma Tempest, Paula	Hankey, Darran Simpson, Deb	Hill, Mike Loynes, Brenda

## 2.0 **MINUTES FROM PREVIOUS MEETING (27 September 2018)**

The minutes were **ACCEPTED** and **SIGNED** as a true record.

## 3.0 **MATTERS ARISING FROM THE MINUTES**

The Chief Executive reported that there were no other matters arising.

## 4.0 **REAPPOINTMENT OF DIRECTORS**

The following Director/s stood forward for reappointment:

- Thomas Chacko.

**RESOLUTION:** The reappointment of the following Director/s was **APPROVED:**

- Thomas Chacko.

## 5.0 **CHIEF EXECUTIVE'S REPORT**

The Chief Executive presented her Report.

## 6.0 **PRESENTATION BY MARGARET METCALF, CARER**

Margaret Metcalf, Carer gave a presentation on 'Creutzfeldt-Jakob disease (CJD) and Patient and Carer Experience' (reference copy retained in the Annual General Meeting file).

## 7.0 **PRESENTATION OF LONG SERVICE AWARDS FOR VOLUNTEERS**

The Chief Executive presented the following Long Service Awards for Volunteers:

3 Years	5 Years	10 Years	15 Years	20 Years	25 Years and Over
Allan, John Armstrong, Margaret Auton, Julie Cook, Elizabeth Coultas, Michael Coverdale, Martin Dixon, Roland Dugdale, Heather Emery, Fay Graham, Lynne Hayman, Margaret Jones, Vera Kealy, James Nicholson, Iain Pearson, Thelma Richardson, Christine Stephenson, Ashley Thornhill, Dave Tiplady, Sylvia Tucker, Gladys Walker, Brian Woodall, Louise Young, Alan	Atkinson, Vasti Dorrian, Andrew Gardner, Ellen Hedley, Leanne Higgins, Liz Horner, Elaine Miller, Linda Ness, Christine Oliver, Kenny Rowbotham, Sue Stokes, Joanne Watson, Sarah Wetherill, Carol	Berry, Lesley Bowes, Margaret Coomer, Charles Crone, Yvonne Demetriou, Shirley Dodds, Kathryn Grint, Irene Ward, Olwyn Wing, Brian	Devanney, Patricia Rogers, Mandy	Jeffries, Margaret	Wren, Margaret

## 8.0 **STAFF COMMENDATION AWARDS**

The Chief Executive presented the Staff Commendation Awards to:

- Grace McCann, Administration Assistant.
- Paula Tempest, Clinical Lead.
- Cheryl Dignen, Inpatient Lead.

## 9.0 **PRESENTATION OF CHIEF EXECUTIVE'S AWARD**

The Chief Executive presented the Chief Executive's Award to:

- Rebecca Jobson, Senior Manager Communications and Supporter Care.
- Neil Forcer, Healthcare Assistant.

## 10.0 **PRESENTATION OF CHIEF EXECUTIVE'S TEAM OF THE YEAR AWARD**

The Chief Executive presented the Chief Executive's Team of the Year Award to:

- Communication Team.

## 11.0 **PRESENTATION OF STAFF DEVELOPMENT CERTIFICATES**

The Chief Executive presented the Staff Development Certificates to:

- Melanie McLaughlin, Clinical Workforce & Activity Manager.
- Stephanie Hall, Administration Officer.

12.0 **ANY OTHER NOTIFIED BUSINESS**

There was no other notified business.